

TITUS COUNTY  
BID 2020-001  
GASOLINE AND DIESEL FUEL

**Date: May 2, 2020**

**PUBLIC NOTICE**

The Titus County Commissioners Court will accept **SEALED BIDS** until **4:30 PM, Tuesday, May 19, 2020** in the Titus County Auditor's Office for the **Purchase of Gasoline and Diesel Fuel** for Titus County. Bids will be opened at 9:00 AM, Wednesday, May 20, 2020 in Room 205 in the Titus County Courthouse. Bidders are invited to attend.

Specifications are available from: Titus County Auditor, Barbara Shurbet  
100 W. 1<sup>st</sup> Street, Suite 106  
Mount Pleasant, Texas 75455  
903-572-8101

Unit pricing per gallon will apply. No money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County. Bids will be presented to Commissioners Court on Monday, June 8, 2020 at 9:00 AM in Room 205 of the Titus County Courthouse. ([www.co.titus.tx.us](http://www.co.titus.tx.us))

Publish Dates (2): Saturday, May 2  
Saturday, May 9

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**TITUS COUNTY**

**RETURN DEADLINE IS NO LATER THAN 4:30 PM, May 19, 2020**

**SPECIFICATIONS AND BID FORMS SUMMARY**

**Gasoline & Diesel Fuel**

Carefully read all requirements, specifications, and instructions. Fill out all forms properly and completely. Submit your bid, including all appropriate supplements and/or samples. Be sure all required signatures are in place.

**Documents to be returned with Bid:** 1) Properly Identified Sealed Bid Envelope, 2) Non-Collusion Affidavit (Notarized), 3) Documentation of Rack Price and Date Obtained, 4) Cost Plus Bid Sheet (Signed).

All handwritten signatures must be in ink and all prices must be written legibly in ink or (preferably) typewritten.

**RETURN BID DOCUMENTS TO:**

**COUNTY AUDITOR'S OFFICE  
TITUS COUNTY COURTHOUSE  
100 W. 1<sup>ST</sup> STREET, SUITE 106  
MT. PLEASANT, TEXAS 75455**

Bids received later than the time and date stated above will not be considered.

The Titus County Auditor's Office hours are Monday through Friday from 8 AM until 4:30 PM. Closed for County Holidays.

Bids will be opened on May 20, 2020 at 9:00 AM in Room 205 of the Titus County Courthouse. Bidders are invited to attend.

Bids will be submitted to Commissioners' Court at 9:00 AM on Monday, June 8, 2020 for consideration.

**INVITATION TO BID**

**Purchase of Fuel**

From: Titus County Auditor  
100 W. 1<sup>st</sup> Street, Suite 106  
Mt. Pleasant, Texas 75455

BID NO. 2020-001

Bids will be received at the Titus County Auditor's Office until **4:30 PM on May 19, 2020**. Bids will be opened May 20, 2020 at 9:00 AM, in Room 205 of the Titus County Courthouse. Bidders are invited to attend. Bids will be presented for consideration at the Commissioners Court meeting on Monday, June 8, 2020 at 9:00 AM in Room 205 of the Titus County Courthouse.

**A. Scope of Bid**

Bids are solicited for furnishing the merchandise, supplies, service, and/or equipment set forth in this bid request in accordance with the following conditions:

**B. Conditions**

1. Upon acceptance and approval by the Commissioners' Court this bid affects a working contract between Titus County and the successful bidder for **1 year with option to renew for 2 additional years upon agreement by vendor and county. Bids are initially effective July 1, 2020.**
2. Bids must be received in the Titus County Auditor's Office at the time and date specified. The mere fact that a bid was dispatched will not be considered; the bidder must have the bid actually delivered in a timely manner.
3. The County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities for the best interest of the County.
4. Titus County shall not be responsible for any verbal communication between any employee of the County and any potential bidder. Only written specifications and written price quotations will be considered.
5. Titus County reserves the right to reject any bid that does not fully respond to each specified item.
6. Bidder should include employer identification number or social security number.
7. Bidder's sealed envelope must carry **BIDDER'S NAME** with the following NOTATION:  
**"BID: #2020-001 for the Purchase of Fuel.**
8. Bids must be submitted on the BID SHEET attached to the specifications. Other material may be included with proposals as is deemed necessary by the bidder.



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9. All merchandise should be new unless otherwise specified. Warranties should be furnished with all bids if applicable. Used merchandise may be furnished with all bids if applicable. Used merchandise may be substituted if like new and warranty or maintenance contract can be furnished with the bid. All dealer rebates and or discounts offered to purchaser should be stated on bid.
10. Should there be a change in ownership or management, the contract shall be canceled unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices. This contract is non-transferable by either party.
10. Titus County may cancel this contract at any time for any reason including consistently unsatisfactory service from the other party provided a thirty day written notice is given to the other party.
12. Bidders should state all insurance coverage applicable to this contract. Examples are **Workman's Compensation, General Liability, Manufacturer's Liability, etc.**
13. General Liability insurance is required. The successful vendor must submit copies of insurance certificates for general liability insurance to the County Auditor before any work or delivery can be initiated. Payments shall not become due and payable until such certificates are on file in the auditor's office.
14. Titus County reserves the right to accept alternate bids, for the purpose of assuring adequate availability of quantities needed.
15. The bid award shall be based on, but not necessarily limited to, the following factors:
  - a. Unit Price
  - b. Total Price
  - c. Special needs and requirements of Titus County
  - d. Results of testing samples
  - e. Delivery
  - f. Titus County's experience with products bid
  - g. Titus County's evaluation of Vendor's ability to fulfill contract.
  - h. Vendor's past performance record with Titus County.
16. Acceptance of merchandise, work, services, and/or equipment provided shall be made by the County's sole discretion when all terms and conditions of the contract and specifications have been met to satisfaction, including the submission to the County of any and all documentation as may be required.
17. Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the bid sheet. Prices shall be all inclusive. No price changes, additions, or subsequent qualifications will be honored during the course of this contract. All prices must be written in ink or typewritten.

If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, bidder MUST indicate ALL such charges and related costs or forfeit the right to payment of such costs.
18. Titus County is exempt from certain Federal Excise, State and Local taxes.

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19. Upon completion of this contract, or as otherwise stated, contractor shall send an itemized invoice of the material furnished and/or services performed to the County. Neither signed receipts nor payments shall be construed as an acceptance of any defective work, improper oil, or a release for any claim for damages. All invoices must be originals or certified copies of originals and are to be sent to:

**County Auditor  
100 W. 1<sup>st</sup> Street, Suite 106  
Mount Pleasant, Texas 75455**

Approved invoices will be paid on the second and fourth Mondays of each month, provided the invoices are received by Monday noon before the second and fourth Monday.

20. Specifications may reference name brands and model numbers. It is not the intent of Titus County to limit or restrict bids but to establish the desired quality level of merchandise. Bidders may offer comparable items and the burden of the proof rests with them; Titus County shall act as sole judge determining in equality and acceptability of items offered.

**C. SPECIAL PROVISIONS** – Electronic bids will NOT be accepted as these are Sealed Bids.

**D. CONTRACT FULFILLMENT**

Titus County Commissioners' Court must, by law, award all contracts and the County Judge must sign all contracts and agreements before they become binding on the County.

Department heads are NOT authorized to sign any kind of supplemental or binding purchase, lease or rental agreements for goods or services for Titus County. All supplemental agreements are subject to approval of the County Attorney prior to being signed by the County Judge.

Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

**E. BID NON-COLLUSION AFFADAVIT** – MUST BE RETURNED WITH BID, NOTARY REQUIRED

**F. SPECIFICATIONS FOR GASOLINE & DIESEL FUEL** – COST PLUS BASIS

**G. DELIVERY REQUIREMENTS**

**H. COST PLUS BID SHEET** – MUST BE RETURNED WITH BID

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NON-COLLUSION AFFIDAVIT

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. He further certifies that bidder agrees to furnish any and/or all items upon which prices are extended at the price offered, and upon the conditions contained in the specifications of the Invitation to Bid.

STATE OF TEXAS

COUNTY OF TITUS

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Charles Burge, Jr., who after being by me duly sworn, did depose and say: "I, Charles Burge, Jr. am a duly authorized officer of/agent for Jackson Oil Co. and have been duly authorized to execute the foregoing bid on behalf of the said Jackson Oil Co.. I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has he been for the past (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of equipment, services, or supplies bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder Jackson Oil Co  
310 W 15th St.  
Mt. Pleasant, TX 75455

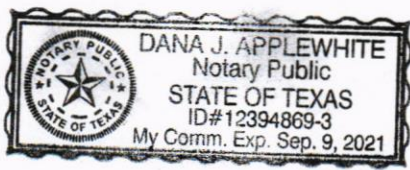
Telephone 903-572-1852

By Charles Burge, Jr. Title President  
Type Name

Signature [Handwritten Signature]

SUBSCRIBED AND SWORN to me by the above named Charles Burge, Jr.  
on this the 8 day of May, 2020.

Dana J Applewhite  
Notary Public in and for the State of Texas



**SPECIFICATIONS  
FOR  
GASOLINE & DIESEL FUEL  
COST PLUS BASIS**

1. Gasoline and Diesel should be bid based on the bidder's cost (rack cost) as of May 8, 2020. If bidder cannot obtain a rack price on this date, then the date of bidder's rack cost must be noted on the Cost Plus Bid Sheet.
2. Prices should be quoted on : cost plus basis  
Bids will be awarded based on (1) amount charged in excess of cost, (2) cost of brand of fuel, and (3) Applicable items in Section B, Condition 14 of the Invitation to Bid.
3. **Bidder must submit documentation with their bid of rack pricing for May 8, 2020 or as noted on the Cost Plus Bid Sheet.** Any time during the year the Commissioners' Court or Auditor's office may request to see verification of the current terminal price.
4. Brand of gasoline and diesel must be specified on bid.
5. Include all octane ratings with bids.
6. Answer YES or NO if the fuel contains ethanol.
7. All invoices and papers connected with the purchase of dyed diesel fuel must state "Dyed Diesel Fuel, non-taxable use only; penalty for taxable use."
8. ~~Vendor must be able to make CONTINUOUS availability with a 7 Day Per Week - 24 Hours Per Day~~ timeline. The continuous delivery location must be centrally located and preferably within the city limits of Mount Pleasant, Texas.
9. Delivery to County Precincts must be available with a 48 hour notice. See attached list of locations for delivery.
10. Vendor must have the ability to document usage separately for each county department including, quantity of fuel, type of fuel, amount of charge, date, etc.
11. Unit pricing by gallon or portion thereof is required.

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**TITUS COUNTY  
DELIVERY LOCATIONS**

**PCT # 2 – Commissioner John Fitch**

Location: 2898 FM 3417

**PCT #4 – Commissioner Jimmy Parker**

Location: CR 4265 at FM 1000

Location of continuous availability (**7 Days Per Week– 24 Hours Per Day**) should be as centrally located as possible and preferably within the city limits of Mount Pleasant, Texas. It is the vendor's responsibility to provide this location at no additional cost to the County. All costs are to be included in the Cost Plus Bid Sheet.

Titus County Jail generator - \$175.00 per fill

Two (2) men are required when servicing this location to prevent over-filling.

4809



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**COST PLUS BID SHEET**

**Return SEALED BID for the purchase of gasoline and diesel fuel to:**  
**Titus County Auditor, 100 W. 1<sup>st</sup> Street, Suite 106, Mt. Pleasant, Texas 75455**  
**The deadline to return the bid is 4:30 PM, May 19, 2020. Bids will be opened at 9:00 AM,**  
**on May 20, 2020 in Room 205 of the Titus County Courthouse. Bidders are invited to**  
**attend. Bids will be submitted for consideration on June 8, 2020 in Commissioners' Court,**  
**Room 205 of the Titus County Courthouse.**

Bidder's sealed envelope must carry **BIDDER'S NAME** with the following NOTATION: "Bid # 2020-001 for the Purchase of Fuel."

Jackson Oil Company, Inc. 310 W. 15th St., Mt. Pleasant 903-572-1852  
 Company Name Address Phone Number  
 BRAND Unbranded OCTANE 87/93 CONTAIN ETHANOL Pct. 4 - No  
 24/7 Pumps - No  
 Pct. 2 - Yes  
 (YES OR NO)

	<u>PRICE PER GALLON AT 24 HOUR LOCATION</u>	<u>PRICE PER GALLON AT PRECINCT LOCATIONS</u>	
		E10	E0
<b>Regular Unleaded:</b>			
Rack Price & Date (Attach to Bid)	<u>.9271</u>	<u>.9050</u>	<u>.9271</u>
Profit Per Gallon	<u>.0900</u>	<u>.0900</u>	<u>.0900</u>
<b>Super Unleaded:</b>			
Rack Price & Date (Attach to Bid)	<u>N/A</u>	<u>1.0337</u>	<u>N/A</u>
Profit Per Gallon		<u>.0900</u>	
<b>Off Road Diesel Fuel w/ Red Dye:</b>			
Rack Price & Date (Attach to Bid)	<u>.8195</u>	<u>.8195</u>	
Profit Per Gallon	<u>.0900</u>	<u>.0900</u>	
<b>On Road Diesel Fuel:</b>			
Rack Price & Date (Attach to Bid)	<u>.8155</u>	<u>.8155</u>	
Profit Per Gallon	<u>.0900</u>	<u>.0900</u>	

As a bidder, I understand that insurance certificates for general liability insurance are required before any work or delivery can be initiated.

Authorized Signature:  Title: owner

Printed Name of Signature: Charles A. Burge, Jr. Date: 05-15-2020

Email: jacksonoil@sbcglobal.net Employer ID #: 75-1285727

TRUMAN ARNOLD COMPANIES  
 TRU1 0009 PRF-8494 05-07-20 START MSG

Price Notification

Page Number: 1  
 5/7/2020 5:27:30PM

Your Sales Manager:  
 CHAD HEBERT  
 chebert@tacenergy.com

Customer: JACKSON OIL COMPANY  
 ATTN: CHARLES BURGE  
 310 WEST 15TH  
 MT PLEASANT, TX 75455  
 DTN:0009  
 Customer # 258

Effective	Loading Location	Product	Price
05/08/2020 00:01	CONTR TYLER DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	87 E10 LRVP	.905000
05/08/2020 00:01	CONTR TYLER DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	87 E10 HRVP	.905000
05/08/2020 00:01	CONTR TYLER DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	93 E10 PREM LRVP	1.162500
05/08/2020 00:01	CONTR TYLER DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	93 E10 PREM HRVP	1.162500
05/08/2020 00:01	CONTR TYLER DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	ULSD #2 TXLED	.815500
05/08/2020 00:01	CONTR TYLER DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	ULSD #2 TXLED DYED	.819500
05/08/2020 00:01	CONTR TYLER DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	ULSD #2 TXLED B5	.815500
05/08/2020 00:01	CONTR TYLER DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	ULSD #2 TXLED B5 DYED	.819500
05/08/2020 00:01	CONTR BIG SANDY DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	87 E10 LRVP	.915000
05/08/2020 00:01	CONTR BIG SANDY DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	87 E10 HRVP	.915000
05/08/2020 00:01	CONTR BIG SANDY DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	93 E10 PREM LRVP	1.172500
05/08/2020 00:01	CONTR BIG SANDY DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	93 E10 PREM HRVP	1.172500
05/08/2020 00:01	CONTR BIG SANDY DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	ULSD #2 TXLED	8.880000
05/08/2020 00:01	CONTR BIG SANDY DELEK/DELEK QUOTE JACKSON OIL COMPANY TYLER CONTRACT VARIOUS, TX	ULSD #2 TXLED DYED	8.884000
05/08/2020 00:01	CONTR MT PLEASANT DELEK/DELEK QUOTE JACKSON OIL COMPANY MT PLEASANT TX CONTRACT FOB RACK MT PLEASANT VARIOUS, TX	87 E10 LRVP	.935000
05/08/2020 00:01	CONTR MT PLEASANT DELEK/DELEK QUOTE JACKSON OIL COMPANY MT PLEASANT TX CONTRACT FOB RACK MT PLEASANT VARIOUS, TX	87 E10 HRVP	.935000
05/08/2020 00:01	CONTR MT PLEASANT DELEK/DELEK QUOTE JACKSON OIL COMPANY MT PLEASANT TX CONTRACT FOB RACK MT PLEASANT VARIOUS, TX	93 E10 PREM LRVP	1.182500
05/08/2020 00:01	CONTR MT PLEASANT DELEK/DELEK QUOTE JACKSON OIL COMPANY MT PLEASANT TX CONTRACT FOB RACK MT PLEASANT VARIOUS, TX	93 E10 PREM HRVP	1.182500
05/08/2020 00:01	CONTR MT PLEASANT DELEK/DELEK QUOTE JACKSON OIL COMPANY MT PLEASANT TX CONTRACT FOB RACK MT PLEASANT VARIOUS, TX	ULSD #2 TXLED	.845500



Location	Product	Rank	Supplier	Terminal	Price	Eff.Date	Eff.Time
		5	FM Placid	WtLk-PSX	0.8958	5/7/2020	6:00:00 PM
	P93E10	1	FM NGL Crude Logistics LLC - PX	WtLk-PSX	1.2337	5/8/2020	12:00:00 AM
		2	FM Placid	WtLk-PSX	1.2348	5/7/2020	6:00:00 PM
		3	FM Murphy Unbranded	WtLk-PSX	1.3148	5/7/2020	6:00:00 PM
		4	FM Phillips 66 Company PSX Unbranded	WtLk-PSX	1.3743	5/7/2020	6:00:00 PM
	P91L78	1	FM U.S. Oil Contract - PX	WtLk-PSX	1.4403	5/8/2020	12:00:00 AM
	U87L78	1	FM U.S. Oil Contract - PX	WtLk-PSX	0.9183	5/8/2020	12:00:00 AM
	87CBEt	1	FM Placid	WtLk-PSX	0.8958	5/7/2020	6:00:00 PM
	93CBEt	1	FM Placid	WtLk-PSX	1.2348	5/7/2020	6:00:00 PM
Wynnewood, OK	Unl 87	1	FM Coffeyville Resources R and M Unbranded	Wynn-Gary Wlms	0.9271	5/7/2020	6:00:00 PM
	Pre 91	1	FM Coffeyville Resources R and M Unbranded	Wynn-Gary Wlms	1.0096	5/7/2020	6:00:00 PM
	U87E10	1	FM Coffeyville Resources R and M Unbranded	Wynn-Gary Wlms	0.8477	5/7/2020	6:00:00 PM
	P93E10	1	FM Coffeyville Resources R and M Unbranded	Wynn-Gary Wlms	1.0337	5/7/2020	6:00:00 PM
	ULS K1	1	FM Coffeyville Resources R and M Unbranded	Wynn-Gary Wlms	1.0957	5/7/2020	6:00:00 PM
	LSKEDY	1	FM PF Coffeyville Resources R and M Unbranded	Wynn-Gary Wlms	1.0992	5/7/2020	6:00:00 PM
Mount Pleasant, TX	U10L78	1	FM Valero Unbranded	MtPl-Delek	1.0798	5/7/2020	6:00:00 PM
	U87E10	1	FM Delek Refining LTD	MtPl-Delek	1.0788	5/7/2020	6:00:00 PM
	UL2LED	1	FM Delek Refining LTD	MtPl-Delek	0.8913	5/7/2020	6:00:00 PM
		2	FM Valero Unbranded	MtPl-Delek	0.9058	5/7/2020	6:00:00 PM
	U2LEDY	1	FM Delek Refining LTD	MtPl-Delek	0.8963	5/7/2020	6:00:00 PM
	310L78	1	FM Valero Unbranded	MtPl-Delek	1.4248	5/7/2020	6:00:00 PM
Caddo Mills, TX	U10L78	1	FM Delek Refining LTD	CdMI-Sunoco	0.9333	5/7/2020	6:00:00 PM
		2	FM Valero Unbranded	CdMI-Sunoco	0.9373	5/7/2020	6:00:00 PM
	U87E10	1	FM Valero Unbranded	CdMI-Sunoco	0.9373	5/7/2020	6:00:00 PM
		2	FM Motiva Unbranded	CdMI-Sunoco	0.9531	5/7/2020	6:00:00 PM
	UL2LED	1	FM NGL Crude Logistics LLC - MO	CdMI-Sunoco	0.8209	5/8/2020	12:00:00 AM
		2	FM Motiva Unbranded	CdMI-Sunoco	0.8231	5/7/2020	6:00:00 PM
		3	FM Bunker One	CdMI-Sunoco	0.8246	5/8/2020	12:00:00 AM
		4	FM Valero Unbranded	CdMI-Sunoco	0.8258	5/7/2020	6:00:00 PM
		5	FM Delek Refining LTD	CdMI-Sunoco	0.8618	5/7/2020	6:00:00 PM
		6	FM Murphy Unbranded	CdMI-Sunoco	1.0228	5/7/2020	6:00:00 PM
	U2LEDY	1	FM NGL Crude Logistics LLC - MO	CdMI-Sunoco	0.8259	5/8/2020	12:00:00 AM
		2	FM Motiva Unbranded	CdMI-Sunoco	0.8281	5/7/2020	6:00:00 PM
		3	FM Bunker One	CdMI-Sunoco	0.8296	5/8/2020	12:00:00 AM
		4	FM Valero Unbranded	CdMI-Sunoco	0.8308	5/7/2020	6:00:00 PM





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/27/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Service Insurance Group 121 N Marshall Henderson TX 75652	CONTACT NAME: Stacey Barton PHONE (A/C, No, Ext): (903) 657-4210 E-MAIL ADDRESS: staceyb@sig4you.com	FAX (A/C, No): (903) 657-6538
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED	Jackson Oil Co. Inc 310 W 15th Street Mount Pleasant TX 75455-	INSURER A: Texas Mutual A	22945
		INSURER B: Philadelphia Insurance Co A++	18058
		INSURER C:	
		INSURER D:	
		INSURER E:	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			PHPK2048392	10/26/2019	10/26/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			PHPK2048392	10/26/2019	10/26/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB696779	10/26/2019	10/26/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	0002005101	10/26/2019	10/26/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Motor Truck Cargo - Liability Form			PHPK2048392	10/26/2019	10/26/2020	Limit of Insurance \$100,000 Deductible \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 GL: Blanket Waiver of Subrogation where required by written contract by endorsement PI-GLD-FDL  
 GL: Blanket Additional Insured where required by written contract by endorsement PI-GL-005  
 GL: Primary and Non-Contributory Insurance by endorsement PI-GL-005  
 AL: Blanket Additional Insured by contract endorsement PI-FDL-008  
 AL: Primary and Non Contributory Clause Endorsement by PI-FDL-009  
 AL: Broadened Pollution Coverage for Covered Autos by endorsement CA9948  
 AL: MCS90 Endorsement Included  
 WC: Blanket Waiver of Subrogation by endorsement WC420304 B  
 UMB: Follow Form

## CERTIFICATE HOLDER

## CANCELLATION

AI 015798

Titus County 100 W First St #202 Mt Pleasant TX 75455-	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**Jackson Oil Company**  
310 W 15th St  
Mt Pleasant, TX 75455

Auditor Office

MAY 18 2020

Received JMK  
9:40

County Auditor's Office  
Titus County Courthouse  
100 W. 1st Street, Suite 106  
Mt. Pleasant, TX 75455

moved date stamp  
one number not  
thinking we just  
had a weekend.

GASOLINE & DIESEL FUEL BID

TITUS COUNTY  
BID 2020-001  
GASOLINE AND DIESEL FUEL

Orlco

**Date: May 2, 2020**

**PUBLIC NOTICE**

The Titus County Commissioners Court will accept **SEALED BIDS** until **4:30 PM, Tuesday, May 19, 2020** in the Titus County Auditor's Office for the **Purchase of Gasoline and Diesel Fuel** for Titus County. Bids will be opened at 9:00 AM, Wednesday, May 20, 2020 in Room 205 in the Titus County Courthouse. Bidders are invited to attend.

Specifications are available from: Titus County Auditor, Barbara Shurbet  
100 W. 1<sup>st</sup> Street, Suite 106  
Mount Pleasant, Texas 75455  
903-572-8101

Unit pricing per gallon will apply. No money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County. Bids will be presented to Commissioners Court on Monday, June 8, 2020 at 9:00 AM in Room 205 of the Titus County Courthouse. ([www.co.titus.tx.us](http://www.co.titus.tx.us))

Publish Dates (2): Saturday, May 2  
Saturday, May 9

pl of 9



**TITUS COUNTY**

**RETURN DEADLINE IS NO LATER THAN 4:30 PM, May 19, 2020**

**SPECIFICATIONS AND BID FORMS SUMMARY**

**Gasoline & Diesel Fuel**

Carefully read all requirements, specifications, and instructions. Fill out all forms properly and completely. Submit your bid, including all appropriate supplements and/or samples. Be sure all required signatures are in place.

**Documents to be returned with Bid:** 1) Properly Identified Sealed Bid Envelope, 2) Non-Collusion Affidavit (Notarized), 3) Documentation of Rack Price and Date Obtained, 4) Cost Plus Bid Sheet (Signed).

All handwritten signatures must be in ink and all prices must be written legibly in ink or (preferably) typewritten.

**RETURN BID DOCUMENTS TO:**

**COUNTY AUDITOR'S OFFICE  
TITUS COUNTY COURTHOUSE  
100 W. 1<sup>ST</sup> STREET, SUITE 106  
MT. PLEASANT, TEXAS 75455**

Bids received later than the time and date stated above will not be considered.

The Titus County Auditor's Office hours are Monday through Friday from 8 AM until 4:30 PM. Closed for County Holidays.

Bids will be opened on May 20, 2020 at 9:00 AM in Room 205 of the Titus County Courthouse. Bidders are invited to attend.

Bids will be submitted to Commissioners' Court at 9:00 AM on Monday, June 8, 2020 for consideration.

INVITATION TO BID

**Purchase of Fuel**

From: Titus County Auditor  
100 W. 1<sup>st</sup> Street, Suite 106  
Mt. Pleasant, Texas 75455

BID NO. 2020-001

Bids will be received at the Titus County Auditor's Office until **4:30 PM on May 19, 2020**. Bids will be opened May 20, 2020 at 9:00 AM, in Room 205 of the Titus County Courthouse. Bidders are invited to attend. Bids will be presented for consideration at the Commissioners Court meeting on Monday, June 8, 2020 at 9:00 AM in Room 205 of the Titus County Courthouse.

**A. Scope of Bid**

Bids are solicited for furnishing the merchandise, supplies, service, and/or equipment set forth in this bid request in accordance with the following conditions:

**B. Conditions**

1. Upon acceptance and approval by the Commissioners' Court this bid affects a working contract between Titus County and the successful bidder for **1 year with option to renew for 2 additional years upon agreement by vendor and county**. Bids are initially effective July 1, 2020.
2. Bids must be received in the Titus County Auditor's Office at the time and date specified. The mere fact that a bid was dispatched will not be considered; the bidder must have the bid actually delivered in a timely manner.
3. The County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities for the best interest of the County.
4. Titus County shall not be responsible for any verbal communication between any employee of the County and any potential bidder. Only written specifications and written price quotations will be considered.
5. Titus County reserves the right to reject any bid that does not fully respond to each specified item.
6. Bidder should include employer identification number or social security number.
7. Bidder's sealed envelope must carry **BIDDER'S NAME** with the following NOTATION:  
**"BID: #2020-001 for the Purchase of Fuel.**
8. Bids must be submitted on the BID SHEET attached to the specifications. Other material may be included with proposals as is deemed necessary by the bidder.

TITUS COUNTY  
BID 2020-001  
GASOLINE AND DIESEL FUEL

9. All merchandise should be new unless otherwise specified. Warranties should be furnished with all bids if applicable. Used merchandise may be furnished with all bids if applicable. Used merchandise may be substituted if like new and warranty or maintenance contract can be furnished with the bid. All dealer rebates and or discounts offered to purchaser should be stated on bid.
10. Should there be a change in ownership or management, the contract shall be canceled unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices. This contract is non-transferable by either party.
10. Titus County may cancel this contract at any time for any reason including consistently unsatisfactory service from the other party provided a thirty day written notice is given to the other party.
12. Bidders should state all insurance coverage applicable to this contract. Examples are **Workman's Compensation, General Liability, Manufacturer's Liability, etc.**
13. General Liability insurance is required. The successful vendor must submit copies of insurance certificates for general liability insurance to the County Auditor before any work or delivery can be initiated. Payments shall not become due and payable until such certificates are on file in the auditor's office.
14. Titus County reserves the right to accept alternate bids, for the purpose of assuring adequate availability of quantities needed.
15. The bid award shall be based on, but not necessarily limited to, the following factors:
  - a. Unit Price
  - b. Total Price
  - c. Special needs and requirements of Titus County
  - d. Results of testing samples
  - e. Delivery
  - f. Titus County's experience with products bid
  - g. Titus County's evaluation of Vendor's ability to fulfill contract.
  - h. Vendor's past performance record with Titus County.
16. Acceptance of merchandise, work, services, and/or equipment provided shall be made by the County's sole discretion when all terms and conditions of the contract and specifications have been met to satisfaction, including the submission to the County of any and all documentation as may be required.
17. Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the bid sheet. Prices shall be all inclusive. No price changes, additions, or subsequent qualifications will be honored during the course of this contract. All prices must be written in ink or typewritten.

If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, bidder MUST indicate ALL such charges and related costs or forfeit the right to payment of such costs.
18. Titus County is exempt from certain Federal Excise, State and Local taxes.



TITUS COUNTY  
BID 2020-001  
GASOLINE AND DIESEL FUEL

19. Upon completion of this contract, or as otherwise stated, contractor shall send an itemized invoice of the material furnished and/or services performed to the County. Neither signed receipts nor payments shall be construed as an acceptance of any defective work, improper oil, or a release for any claim for damages. All invoices must be originals or certified copies of originals and are to be sent to:

**County Auditor  
100 W. 1<sup>st</sup> Street, Suite 106  
Mount Pleasant, Texas 75455**

Approved invoices will be paid on the second and fourth Mondays of each month, provided the invoices are received by Monday noon before the second and fourth Monday.

20. Specifications may reference name brands and model numbers. It is not the intent of Titus County to limit or restrict bids but to establish the desired quality level of merchandise. Bidders may offer comparable items and the burden of the proof rests with them; Titus County shall act as sole judge determining in equality and acceptability of items offered.

**C. SPECIAL PROVISIONS** – Electronic bids will NOT be accepted as these are Sealed Bids.

**D. CONTRACT FULFILLMENT**

Titus County Commissioners' Court must, by law, award all contracts and the County Judge must sign all contracts and agreements before they become binding on the County.

Department heads are NOT authorized to sign any kind of supplemental or binding purchase, lease or rental agreements for goods or services for Titus County. All supplemental agreements are subject to approval of the County Attorney prior to being signed by the County Judge.

Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

**E. BID NON-COLLUSION AFFADAVIT** – MUST BE RETURNED WITH BID, NOTARY REQUIRED

**F. SPECIFICATIONS FOR GASOLINE & DIESEL FUEL** – COST PLUS BASIS

**G. DELIVERY REQUIREMENTS**

**H. COST PLUS BID SHEET** – MUST BE RETURNED WITH BID

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NON-COLLUSION AFFIDAVIT

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. He further certifies that bidder agrees to furnish any and/or all items upon which prices are extended at the price offered, and upon the conditions contained in the specifications of the Invitation to Bid.

STATE OF TEXAS

COUNTY OF ~~TITUS~~ Bowie

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Chris Johnson, who after being by me duly sworn, did depose and say: "I, Chris Johnson am a duly authorized officer of/agent for Oilco Distributing LLC and have been duly authorized to execute the foregoing bid on behalf of the said LLC. I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has he been for the past (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of equipment, services, or supplies bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder Oilco Distributing LLC  
205 N McCoy Blvd  
New Boston Tx 75570  
Telephone 903-276-3082

By Chris Johnson Title Partner  
Type Name

Signature Chris Johnson

SUBSCRIBED AND SWORN to me by the above named Chris Johnson  
on this the 19 day of May, 20 20

Darlene Dike  
Notary Public in and for the State of Texas



**SPECIFICATIONS  
FOR  
GASOLINE & DIESEL FUEL  
COST PLUS BASIS**

1. Gasoline and Diesel should be bid based on the bidder's cost (rack cost) as of May 8, 2020. If bidder cannot obtain a rack price on this date, then the date of bidder's rack cost must be noted on the Cost Plus Bid Sheet.
2. Prices should be quoted on : cost plus basis  
Bids will be awarded based on (1) amount charged in excess of cost, (2) cost of brand of fuel, and (3) Applicable items in Section B, Condition 14 of the Invitation to Bid.
3. **Bidder must submit documentation with their bid of rack pricing for May 8, 2020 or as noted on the Cost Plus Bid Sheet.** Any time during the year the Commissioners' Court or Auditor's office may request to see verification of the current terminal price.
4. Brand of gasoline and diesel must be specified on bid.
5. Include all octane ratings with bids.
6. Answer YES or NO if the fuel contains ethanol.
7. All invoices and papers connected with the purchase of dyed diesel fuel must state "Dyed Diesel Fuel, non-taxable use only; penalty for taxable use."
8. **Vendor must be able to make CONTINUOUS availability with a 7 Day Per Week - 24 Hours Per Day** timeline. The continuous delivery location must be centrally located and preferably within the city limits of Mount Pleasant, Texas.
9. Delivery to County Precincts must be available with a 48 hour notice. See attached list of locations for delivery.
10. Vendor must have the ability to document usage separately for each county department including, quantity of fuel, type of fuel, amount of charge, date, etc.
11. Unit pricing by gallon or portion thereof is required.



TITUS COUNTY  
BID 2020-001  
GASOLINE AND DIESEL FUEL

**TITUS COUNTY  
DELIVERY LOCATIONS**

**PCT # 2 – Commissioner John Fitch**

Location: 2898 FM 3417

**PCT #4 – Commissioner Jimmy Parker**

Location: CR 4265 at FM 1000

Location of continuous availability (**7 Days Per Week– 24 Hours Per Day**) should be as centrally located as possible and preferably within the city limits of Mount Pleasant, Texas. It is the vendor's responsibility to provide this location at no additional cost to the County. All costs are to be included in the Cost Plus Bid Sheet.

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COST PLUS BID SHEET

**Return SEALED BID for the purchase of gasoline and diesel fuel to:**  
**Titus County Auditor, 100 W. 1<sup>st</sup> Street, Suite 106, Mt. Pleasant, Texas 75455**  
**The deadline to return the bid is 4:30 PM, May 19, 2020. Bids will be opened at 9:00 AM, on May 20, 2020 in Room 205 of the Titus County Courthouse. Bidders are invited to attend. Bids will be submitted for consideration on June 8, 2020 in Commissioners' Court, Room 205 of the Titus County Courthouse.**

Bidder's sealed envelope must carry BIDDER'S NAME with the following NOTATION: "Bid # 2020-001 for the Purchase of Fuel."

Oilco Distributing LLC, 205 N. McCoy Blvd New Boston, Tx 75570  
Company Name Address Phone Number 903-276-3082

BRAND Unbranded OCTANE 87-91 CONTAIN ETHANOL We offer both  
YES OR NO

	PRICE PER GALLON AT 24 HOUR LOCATION	PRICE PER GALLON AT PRECINCT LOCATIONS
Regular Unleaded: <u>Ethanol Blend</u> Rack Price & Date (Attach to Bid) Profit Per Gallon	<u>N/A</u>	<u>.925 + (.20 Tax) 1.125</u> <u>.21 Total = 1.335</u>
Super Unleaded: <u>NO Ethanol</u> Rack Price & Date (Attach to Bid) Profit Per Gallon	<u>N/A</u>	<u>1.2816 + (.20 Tax) 1.4816</u> <u>.21 Total = 1.6916</u>
Off Road Diesel Fuel w/ Red Dye: Rack Price & Date (Attach to Bid) Profit Per Gallon	<u>N/A</u>	<u>.8955</u> <u>.21 Total = 1.1055</u>
On Road Diesel Fuel: Rack Price & Date (Attach to Bid) Profit Per Gallon	<u>N/A</u>	<u>.8905 + (.20 Tax) 1.0905</u> <u>.21 Total = 1.3005</u>

As a bidder, I understand that insurance certificates for general liability insurance are required before any work or delivery can be initiated.

Authorized Signature: Chris Johnson Title: Manager  
Printed Name of Signature: Chris Johnson Date: 5-19-20  
Email: Oilcocj@yahoo.com Employer ID #: 901012640

DELEK REFINING

(On Road / Dyed)

TXLED DIST.

18:00 Change:  
05/08/20 Price:

ULS-TXLE ULSR-TXL  
0.0700 0.0700  
0.89050 0.89550

TYLER - TERMINAL

18:00 Change:  
05/08/20 Price:

KERO AVGSO JETA JANOAD UNL 87 PRE 91  
0.0000 0.0000 0.0000 0.0000 0.0150 0.0150  
0.70012 1.58328 0.64762 0.60012 1.30450 1.44000

TYLER- TERMINAL

18:00 Change:  
05/08/20 Price:

87E10 93E10 U87L78  
0.0150 0.0150 0.0150  
0.92500 1.31000 1.30450

TYLER - BIO DIST

18:00 Change:  
05/08/20 Price:

#2UB05CX #2UB05RX  
0.0700 0.0700  
0.89050 0.89550

BIG SANDY DIESEL

18:00 Change:  
05/08/20 Price:

ULS-TXLE ULSR-TXL ULS ULSR  
0.0700 0.0700 0.0700 0.0700  
1.21420 1.21920 1.09350 0.35300

BIG SANDY GAS

18:00 Change:  
05/08/20 Price:

87E10 93E10  
0.0150 0.0150  
1.02000 9.10650

CADDO MILLS TX D

18:00 Change:  
05/08/20 Price:

ULS-TXLE ULSR-TXL ULS ULSR  
0.0700 0.0700 0.0700 0.0700  
0.92600 0.93100 8.72200 0.70450

CADDO MILLS TX G

18:00 Change:  
05/08/20 Price:

87E10 93E10 RFG87E10 RFG93E10  
0.0150 0.0150 0.0175 0.0150  
0.94250 9.45500 1.31450 1.77250

MT PLEASANT TX

18:00 Change:  
05/08/20 Price:

87E10 93E10 ULS-TXLE ULSR-TXL ULS ULSR  
0.0150 0.0150 0.0700 0.0700 0.0700 0.0700  
1.08800 9.10650 0.95550 0.96050 0.95550 8.50700



- All diesel is NON-Bio and is treated with Schaeffer diesel treatment
- We offer both ethanol and non-ethanol blended gasoline
- Strong supply during shortages
- Main supply terminal is out of Waskom, Tx.
- Secondary supply is out of Center, Tx & Tyler, Tx
- We strive to give service within a 24 hour time period
- We also offer several brands of Oil, grease and DEF.



Oilco Distributing  
Bid # 2020-001 for the purchase of fuel

Auditor Office

MAY 19 2020

Received / JMM

4:06 PM